



**CAFÉ INTERMEZZO AN EQUAL OPPORTUNITY EMPLOYER
APPLICATION FOR EMPLOYMENT**

*In order for you to be considered for employment, this application must be filled out in its ENTIRETY.
Resumes, though certainly welcome, should not be submitted in lieu of information requested below.*

Applicant Information

First Name _____ **Middle** _____ **Last** _____

Street Address _____ **Social Security No.** _____ -- _____ --

City/State/Zip _____ **Phone** _____ -- _____ --

If hired, do you have a reliable means of transportation to get to work? _____ Describe _____

Are you at least 18 years old? _____ If you are under 18 years of age, can you furnish a work permit? _____

Are you legally eligible for employment in the U.S.? _____ (Proof of U.S. citizenship or immigration status is required if hired.)

Position applying for (Specific position must be listed for this application to be considered.)

Host Server Bartender Barista Busser / Dishwasher Line Cook Expected Starting Hourly Rate: _____

E-mail _____ Expected Weekly Earnings: _____

(for Servers & Bartenders)

Work Schedule Availability

SHIFT	MON	TUE	WED	THUR	FRI	SAT	SUN
AM	<i>to</i>	<i>to</i>	<i>to</i>	<i>to</i>	<i>to</i>	<i>to</i>	<i>to</i>
PM	<i>to</i>	<i>to</i>	<i>to</i>	<i>to</i>	<i>to</i>	<i>to</i>	<i>to</i>

How many hours would you wish to work each week? _____ Could you work extra hours if required? Yes No

Are you looking for Temporary or Full-time employment? If temporary, when are you available? From _____ To _____

Please indicate when you would be available to start work _____

Are you able to work all holidays and weekends? _____ Yes No

Are you in school or taking courses? _____ Yes No

Education

Type of School	Name of the School	Location Of School	Courses Majored in	Last Year Completed		
High School				9 10 11 12	Diploma <input type="checkbox"/> Yes <input type="checkbox"/> No	Grade Avg.
College/Other				1 2 3 4	Diploma <input type="checkbox"/> Yes <input type="checkbox"/> No	Grade Avg.

Work History (List your last 3 jobs)

	<i>Current or Most Recent Job</i>	<i>Previous Job</i>	<i>Previous Job</i>
<i>Company Name</i>			
<i>Address</i>			
<i>Position</i>			
<i>Job Duties (please describe)</i>			
<i>Front of the House: Wine service experience?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Did you handle cash?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Name and Title of the immediate Supervisor</i>			
<i>Phone Number of the immediate Supervisor</i>			
<i>Dates of Employment</i>	___/___ to ___/___	___/___ to ___/___	___/___ to ___/___
<i>Usual # of Hours Worked per Week</i>			
<i>Reason for Leaving</i>			
<i>Weekly Earnings</i>	\$ _____ \$ _____ Starting Ending	\$ _____ \$ _____ Starting Ending	\$ _____ \$ _____ Starting Ending
<i>May we contact your employer?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

General

In your own handwriting, please define the following words.

1- Responsibility

2- Punctuality

3- Motivation

4- Team Work

5- Authority

6- Urgency

7- Co-operation

AUTHORIZATION:

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have personal or otherwise. And release the company from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing unless it is in writing and signed by an authorized company representative.

DATE : / / SIGNATURE _____

THANK YOU • PLEASE DO NOT WRITE BELOW THIS LINE

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Interviewed by: _____ Date Interviewed: _____

Position Hired For: _____ Orientation Date _____



FIRST IMPRESSIONS COUNT!

PLEASE MAKE A GOOD ONE.

All Café employees, particularly those who interact with the public, are expected to be in compliance with these standards.

MEN

- Always wear a smile
- NO visible tattoos
- Limited smoking while on duty

HAIR

- Neat, clean, professional-looking hairstyle
- Can't cover eyebrows or eyes
- NO extreme hair coloring
- NO ponytails
- NO radical haircuts

JEWELRY

- Small rings (one per hand)
- Watch
- NO earrings
- NO visible body piercing

MUSTACHE/BEARDS

- Clean shaven daily
- Sideburns will not extend past earlobe
- No unkempt beards or goatees
- Mustaches trimmed regularly

UNIFORMS

- Clean, neat & pressed
- Shirt tucked in
- All black
- NO t-shirts

OTHER CLOTHING

- Professional attire
- NO t-shirts or tank tops
- NO shirts with slogans
- NO caps/hats, cutoffs

SHOES

- Wear shoes designated by supervisor
- Shoes maintained in good repair
- NO sandals or flip flops
- Dress shoes - Black

WOMEN

- Always wear a smile
- NO visible tattoos
- Limited smoking while on duty

HAIR

- Neat, clean, professional-looking hairstyle
- Conservative hair accessories
- NO extreme hair coloring
- NO radical haircuts
- Ponytail (if past shoulders)

JEWELRY

- Ring (one per hand)
- Watch
- Conservative jewelry
- One earring per ear
- NO visible body piercing

UNIFORMS

- Clean, neat & pressed
- Shirt tucked in
- All black
- NO low backs or low fronts

OTHER CLOTHING

- Professional attire
- NO t-shirts, tank tops or bare midriff shirts
- NO shirts with slogans
- NO mini-skirts or short shorts
- NO low backs or low fronts

SHOES

- Wear shoes designated by supervisor
- Shoes maintained in good repair
- NO sandals or flip flops
- Dress shoes - Black

Do



Don't

DO NOT WRITE BELOW THIS LINE
